

5 September 2017

MW/JB

Dear Parent/Carer

**Duke of Edinburgh Award Bronze – Students registered in Year 9**

I would like to update you on progress of Bronze DofE for those now in Year 10 who registered for the award at the start of Year 9.

All students should have seen me and signed for their pack, compass and eDofE username/password to enable them to log into their eDofE account. Within the system they should have set up their personal details and section planners, sending them to me for approval prior to embarking on the completion of these sections. Throughout the period they should have been adding/uploading evidence and some may have completed and added/uploaded their assessor reports. I have during the year run two eDofE drop in clinics as well as being available for them to see me during the school day.

From September 2017 all registered students in Year 10 will embark on the next stage of their Bronze award, being invited to attend two training days for the expedition section. These are essential, not optional, and have to be completed prior to the practice expedition. There are four stages to the expedition section; training, practice, assessment and presentation. Homework will be issued at the training days with deadlines to be met. I will also be holding a kit day where your child and their group will meet their supervisor, collect their group kit and have their personal kit checked. Their supervisor will also discuss their route cards, aim and menu and offer advice which is essential to them for the success of their expedition.

I generally work Tuesday to Friday 10am-2pm and am available both at Carre's and KSHS sites for the students to meet with me. I will communicate with participants via the school DofE noticeboards, school email system and the eDofE internal communication system. It is, therefore crucial that your child checks these regularly. Parental letters will be sent out by school in the normal way. If you have any further questions, please do not hesitate to contact me.

Finally I am keen to invite any parents/carers to get involved in the DofE Award at The Robert Carre Trust. If you are interested and wish to find out more about volunteering, the commitment required and the reward for doing so, please email me to arrange a chat or meeting.

Yours faithfully



**Mrs M Walker**

D of E Co-ordinator

Robert Carre Trust

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