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**Carre's Grammar School**  
**Part of the Robert Carre Trust**  
Northgate Sleaford Lincolnshire NG34 7DD  
Executive Headteacher N M Law

19 December 2017

DH/RB

Dear Parent/Carer

**Year 12 Progress Tracking Information Sheet**  
**Year 12 Parent Evening Wednesday 10 January 2018**

Please find enclosed a copy of your son / daughter's Individual Progress Tracking sheet. This information should give you an idea of the progress that they are making in their Sixth Form courses. The table includes an 'ALPS target grade' for each subject. This target is based on your son / daughter's GCSE average point score worked out using formulae from the national ALPS project. It represents the minimum expected grade if a student works at their expected level. In the case of a split grade a student should be aiming to achieve the higher of the two grades. In addition to the ALPS grade there is a 'target grade' which is negotiated during discussions between the student and their subject teachers.

The Term 2 Attainment Grade should provide an indication of the grade that your son / daughter would be likely to achieve at the end of the course if they continue to work at the current rate. In order to determine the grade teachers will have considered all aspects of the student's performance to this point in their course, including internal assessments, the recent November Formal Assessment, independent work and approach to learning. If progress is significantly below target it is essential that your son / daughter discuss the situation with their subject teachers in order to obtain advice on how to improve their performance.

I would like to take this opportunity to remind you that the **Year 12 Parents' Evening will be held on Wednesday 10 January from 4.30pm – 7.30pm at St George's Academy**. This will be an opportunity for you to discuss your son / daughter's progress and any concerns that you might have with the tracking grade information.

If you are unable to attend the Parents' Evening and you have any concerns about the tracking grades or your son / daughter's progress please, in the first instance, contact the subject teachers at the appropriate school. They should be able to give a more detailed picture of the situation and suggest areas that need to be worked on in order that your son / daughter is able to achieve his / her full potential. If there is anything further that you need to know, please do not hesitate to contact either Mr Smith, Head of Year 12, or the form tutor.

Yours faithfully

**Mrs D Hickmore**  
Head of Sixth Form (Robert Carre Trust)

Enclosure