

18 May 2017

RB/MC/DF

Dear Parent/ Carer

Year 7 and Year 8 Visit to Côte d'Opale, France 7 - 9 July 2017

As you may have calculated, we are now just 8 weeks away from our visit to France. We now need to apply for the Collective Passport and ensure that students have a valid EHIC (E111) card for the visit in July.

Please also find attached a **Passport Form** which needs to be completed for our application for the Collective Passport. We will also need a passport photo which should meet the requirements of a standard passport photo: the whole face should be visible and smiling is no longer acceptable. **This form and photo should be returned to Mrs Brooks by Monday 22 May.** However, please note the following exceptions:

- **If your son was born outside of the UK** but has UK citizenship you will need to fill in a different form. This can be collected from Mrs Brooks or can be emailed to you on request.
- **If your son is not a UK citizen** then he will need to travel on his own passport from his birth country. In such cases, parents should check if their son will require a visa. These can take up to 10 weeks so do not delay in making enquiries.

Pre-visit briefing meeting Tuesday 27 June at 6pm in the Main Hall

Important details regarding the visit and arrangements for health and safety will be shared at this meeting. A student handbook containing a kit list will also be issued. It is, therefore, essential that all students attend this meeting accompanied by a parent/carer. We will send a reminder nearer the time and you will also be requested to complete a health form at that time so that we have the most current information for your son for this visit. Your son will also need to hand in a valid E111 European Health Card with the health form. If he does not have one you may wish to apply online: <http://www.nhs.uk>. **You should not be charged for this. If the website you are on is trying to levy a charge you are on the wrong website.**

Please do not hesitate to contact us if you require any further information.

Yours faithfully



Mrs R Brooks
Party Leader



Mr M Clare
Deputy Leader

Enclosure