22 November 2018 AWk/JB

Dear Parent/Carer

We are approaching an important point in your son's school career. Until now all subjects have been compulsory, but in Key Stage 4 he will be able to choose 4 optional subjects. This is obviously a significant decision to have to make and we will do all we can to provide all the necessary support.

Your son will be given an Options Booklet which details the structure of the curriculum in Years 10 and 11, and gives details of all the subjects that are on offer. This is an important document and I hope it will make the options clear.

In addition to the booklet we are holding an Options Evening. This will take place on Wednesday 5 December (4.30pm - 6pm). It is an opportunity for boys and their parents to speak to the teachers concerned in detail about the option courses available and what they will entail. More general careers advice will also be available. You are welcome to come at any time between 4.30pm and 6pm. Subjects will be based in Main Hall, The Chill and the Conservatory. Please note that this evening is **not** intended for discussion of an individual student's **progress** – this takes place at the Parents' Evening on 6 March 2019.

Mr Scholefield (Head of Careers Information, Advice and Guidance) has arranged a Careers Roadshow for the boys in school on 27 and 28 November, which may also be helpful.

The form at the back of the Options Booklet must be returned to school, for my attention, by **Friday 11 January** at the latest. At this point we will make the necessary decisions about staffing, group sizes and timetabling arrangements. You are most welcome to return the form before this date, but any returned after it may not be taken into account when plans are made and a smaller range of choices may then be available.

Further help and information can be obtained from Mr Scholefield, Mrs Millband (Head of Year 9), the individual subject teachers, Heads of Subject, Form Tutors or myself. Please do not hesitate to contact us.

Yours faithfully

Mr A Wilkinson

Assistant Headteacher i/c Year 9 Options