

Dear Parent/Carer

As we move through this half term and into the next phase of the continuing education of your children, I thought I should update you regarding some changes in the way that we will be doing some things. As a result, this is accompanied by some documents which have been produced as part of our strategy to ensure that parents of our younger year groups feel as informed as possible about learning expectations for their children and are in response to feedback from staff, students and parents.

### **Year 10 and Year 12 Students**

From Monday we are looking forward to welcoming back 25% of Year 10 and 25% of Year 12 students at a time. Staff have been in school this week preparing for your child's return, attending health and safety briefings and ensuring their classrooms are all Covid-19 secure. All Year 10 and 12 parents should now have received details of timetables and student expectations as well as having had sight of the Trust risk assessments.

This face to face time is combined with continued remote learning. Instructions to students in each subject will make it clear what they will tackle at home and how that will be complemented by classroom sessions. It is clear that students in Year 10 and 12 are engaging with remote learning tasks. Live lessons have been well attended and students are getting to grips with Teams as a method for receiving and submitting work alongside the use of the school network Pupil drive.

The timetable for the next five weeks for students has changed and I reproduce it here for ease of access. On their specified days students should come into school at 8.40am (Year 10) or 8.45am (Year 12), wash their hands at one of the new outside hand washing stations, and go straight to their first lesson for a prompt start. They must maintain a 2-metre social distance at all times on all areas of the school premises, both inside and outside. Year 10 and the students of key workers are expected to wear summer uniform. This means that blazers and ties can be left at home if they choose. Additional layers if necessary can be a plain black school v neck jumper, or a PE uniform hoody. Sixth Form students are expected to be smart but ties and jackets will not need to be worn. Girls must ensure that they do not wear strappy tops and shoulders should be covered.

The day will be structured like this:

<b>Year 10</b>		<b>Year 12</b>	
<b>Lesson 1</b>	8.45-9.35	<b>Lesson 1</b>	8.50-9.40
<b>Lesson 2</b>	9.45-10.35	<b>Lesson 2</b>	9.50-10.40
<b>Break</b>	10.35-11.10	<b>Break</b>	10.40-11.15
<b>Lesson 3</b>	11.10-12.00	<b>Lesson 3</b>	11.15-12.05
<b>Lesson 4</b>	12.10-1.00	<b>Lesson 4</b>	12.15-1.05
<b>Break</b>	1.00-1.35	<b>Break</b>	1.05-1.40
<b>Lesson 5</b>	1.35-2.25	<b>Lesson 5</b>	1.40-2.30
<b>Lesson 6</b>	2.35-3.20	<b>Lesson 6</b>	2.40-3.25
<b>End of Day</b>	3.20	<b>End of Day</b>	3.25

### **Year 11 Students**

It has not been an easy time for our Year 11 students as they should have been doing their exams in this time and would be looking forward celebrating with their friends and staff the end of a key stage of their education. For those who are returning to the Robert Carre Trust Sixth Form studies, there is transition work to do and a message was sent to Year 11 students this week via email regarding this and Virtual Subject Briefings.

Virtual Subject Briefings will take place during the week beginning 22 June. 5-10-minute video introductions in all subjects will be available on a dedicated page of the Sleaford Joint Sixth Form website from Monday 22 June, in a similar way to how students are currently accessing the Transition Work. For anyone who has questions regarding the courses or anyone who needs guidance with their transition work, details of how to contact the appropriate teachers will be included at the end of these videos.

In the meantime, students should keep working hard on their Transition Packs and remember to make a note of any questions they have so that these can be sent to their teachers once they have accessed the Subject Briefing Videos.

We will be contacting you later in the term with details for GCSE results day, 20 August. The specific way that this will be arranged will be very much dependent upon the future progression of the Covid19 situation but we can assure you that the SJSF Sixth Form team, senior staff and other staff will be available to help students who need counselling.

### **Year 13 Students**

As for the Year 13 students, this will not have been an easy time for them as they have had the end of their time in school curtailed and have missed opportunities to say goodbye to their peers and teachers, and celebrate their time with us. We shall contact students later this term with the arrangements for their results, which is scheduled for 13 August, and please be assured that the staff will be on hand throughout the day to support the students in whatever way is required.

### **Year 7-9 Students**

All staff have undertaken training in recent weeks to enable us to put together a programme of live lessons for Years 7, 8 and 9 for the remainder of this term; the schedule is attached. Please do support and encourage your son to attend these sessions and let him know that we expect him to take part. A help guide on getting started was shared last week and is included with this message, too. The timetable that Years 7 to 9 will be following is as that for the Year 10 students.

Microsoft Teams offers much more than video lesson capability, including the ability to set assignments, for students to submit their work and for feedback to be shared. There are many You Tube videos that can help learn how to navigate its features but please remember that teachers are at the end of email to offer advice too. You will gradually see teachers using this platform, so it is certainly worth your son investing some time in exploring it. Microsoft Teams can be accessed on any Microsoft 365 enabled device. Remember all Robert Carre Trust students can access this software free of charge on any compatible device. More information can be found [here](#). Your son will need his school logon details to access this.

[icthelp@robertcarretrust.uk](mailto:icthelp@robertcarretrust.uk) is also available to students: please bear with us if you do not get an answer straight away as the team deals with numerous requests each day.

You will be sent a **parent summary of remote learning** for the next two weeks via email at the end of next week. We hope this is a useful document which helps you to monitor and support the work expected of your child. It includes details of what needs to be submitted to staff, and when. Please remember that Year 9 students are expected to work on all the subjects they are studying next academic year, and live lessons have been put into the programme to help them with this.

## **All Years**

**Key Worker provision: All places must now be booked ahead each week.** As the school partially reopens for students in Years 10 and 12 we must now ask parents to book a place for their child each week in advance if they wish to take up the offer of key worker or vulnerable student provision. This applies to parents of students in any year group and whether they plan to attend all week or only on specific days. If you would like to request a place for your son for the week beginning 15 June you should have let us know. For next week, please do this as soon as possible, and for the following week and successive weeks by Wednesday 9am of each successive week. Booking is required via [enquiries@carres.uk](mailto:enquiries@carres.uk) so that we can ensure the correct levels of staff supervision and socially distanced classroom space.

Please also be aware that if your son attends the key worker supervision and plans to take part in any of the live lessons he will need to bring a wi-fi or 4G enabled personal mobile device and headphones with which to access the lessons. Whilst we have IT provision, access to it will increasingly depend on numbers of key worker children and your son will not have access to webcam or microphone enabled school devices.

As ever thanks for all your support with your child's learning. Please do not hesitate to contact the school (phone lines will be available again from Monday or you can contact us at [enquiries@carres.uk](mailto:enquiries@carres.uk)).

**N M Law**  
Headteacher